



MUHAMMADI MADRASAH

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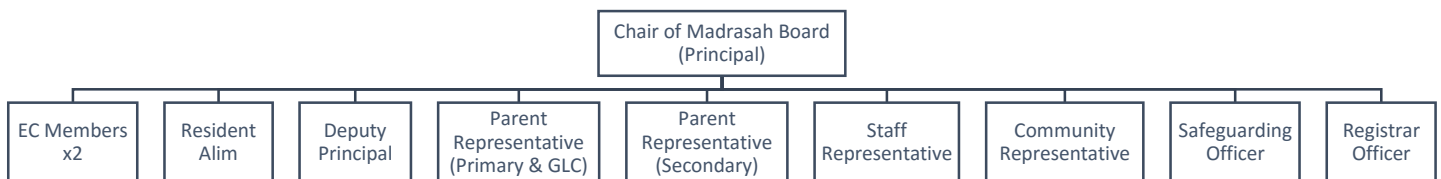
Salaam Alaykum,

13th November 2016

Dear Parents/guardians,

As part of the new Madrasah structure, a Madrasah Board has been formed. This Board will be responsible for ensuring the Madrasah operates effectively, maintaining high standards of education and ensuring appropriate representation of the Madrasah to the community and leadership.

The structure of the Board is as shown below:



Parent Representatives (PR)

The Madrasah Board is looking to recruit two Parent Representatives as part of the board: A Primary and GLC (Guided Learning Class) Representative and a Secondary Representative.

The Parent Representatives will aim to represent the parents/guardians of the students of Muhammadi Madrasah. This will provide the Madrasah Board with a viewpoint from within the Madrasah and ensure that the Madrasah is aware of and can commit to providing to the needs of both parents/guardians and students of the Madrasah.

The PRs must have a child within the Madrasah in the section that they will represent (i.e a parent/guardian of a Primary student can only apply for the PR Primary & GLC role and a parent/guardian of a Secondary student can only apply for the PR Secondary role). It would be beneficial to the role to have some knowledge of the/a Madrasah structure even if it is not from within Birmingham.

The PRs as all other board members, will be expected to meet once in 3 months at a minimum but expect this to be more frequent during the first 6 months.

Nomination & Election Process

27th November: Deadline for nominations.

Parents/guardians can self-nominate themselves by emailing faiza@mawji.net.

30th November: Nominations announced.

All nominations will be announced via Madrasah email to parents.

11th December: Voting Day.

Voting will be open from 10am – 1030am in the Imambarghah.

Votes will be allocated as **one vote per family** for students of Madrasah only, per position.

For more information or to submit nominations, please contact Faiza Mawji: faiza@mawji.net

Thank you, with Du'aas

Faiza Mawji, Principal, Muhammadi Madrasah